



The Elliott Community currently has an opening for a full-time **Associate Director of Care, LTC**. All qualified applicants please contact Human Resources at humanresources@elliottcommunity.org.

Full Time Associate Director of Care (ADOC), LTC

Job Overview:

As the Associate Director of Care you will play a key role in delivering our promise to the seniors who choose to live with us. Your ability to do meaningful work, build rapport and create long-term relationships with residents and staff will ensure we achieve our goal of creating and maintaining a robust and caring community.

Job Responsibilities:

- Coordinate and supervise the Nursing Restorative Program.
- Supervise performance of Nursing Restorative Care Aides which includes assigning duties, ensuring proper restorative procedures, recording of minutes for RAI-MDS and progress notes and evaluating performance.
- Assess and evaluate residents with restorative potential for referral to the programme including those referred from other disciplines, residents newly admitted to facility, recent discharges from therapy, and with every MDS assessment in collaboration with the interdisciplinary team members.
- Complete relevant sections of MDS, develop and update resident-focused care plans according to the resident's abilities, changes in status and with every Restorative assessment in collaboration with interdisciplinary team.
- Work in conjunction with the RAI Coordinator in monitoring MDS Indicators, outcomes scores and RUG scores to ensure compliance with the Nursing Restorative criteria.
- In collaboration with the team leaders, build capacity within the team to enhance performance in providing resident-centered care.
- Give team members regular feedback regarding performance thought probationary and annual performance evaluations.
- Conduct weekly RHA team meetings and support the team through any issues or concerns across all shifts.
- Support the team leader in updating job routines with corresponding resident assignments.
- Assist with the admission process and the necessary assessments.
- Participate in six week and annual resident care conferences.
- Be an active participant of the mandatory programs and participate in facility CQI committee and PATC meetings as required.

Qualifications:

The level of knowledge, skills and abilities for this position are typically acquired through the completion of industry appropriate academic credentials, including:

- Registered Practical Nurse with current Registration with the College of Nurses of Ontario;
- Minimum of 3 years nursing experience in long term care, preferably in a leadership role;
- Sound knowledge of RAI-MDS and Nursing Restorative criteria;
- Current CPR certification.

Available Line:

Full Time - 75 hours bi-weekly, Monday- Friday Days. We offer a flexible work environment, participation in the OMERS pension plan and extended health and dental benefits for qualifying staff.

In support of persons with disabilities, The Elliott Community asks that job applicants with disabilities who require accommodation in the recruitment and selection process, please advise Human Resources if contacted for an interview so that a suitable accommodation can be arranged. (*In compliance with AODA, 2005, Integrated Accessibility Standards 2011, Employment Standards*). If you require assistance in completing a job application due to a disability please contact Human Resources directly at 519 822 0491.